JustWare -- Spokane

Presented to the

Judicial Information System Committee

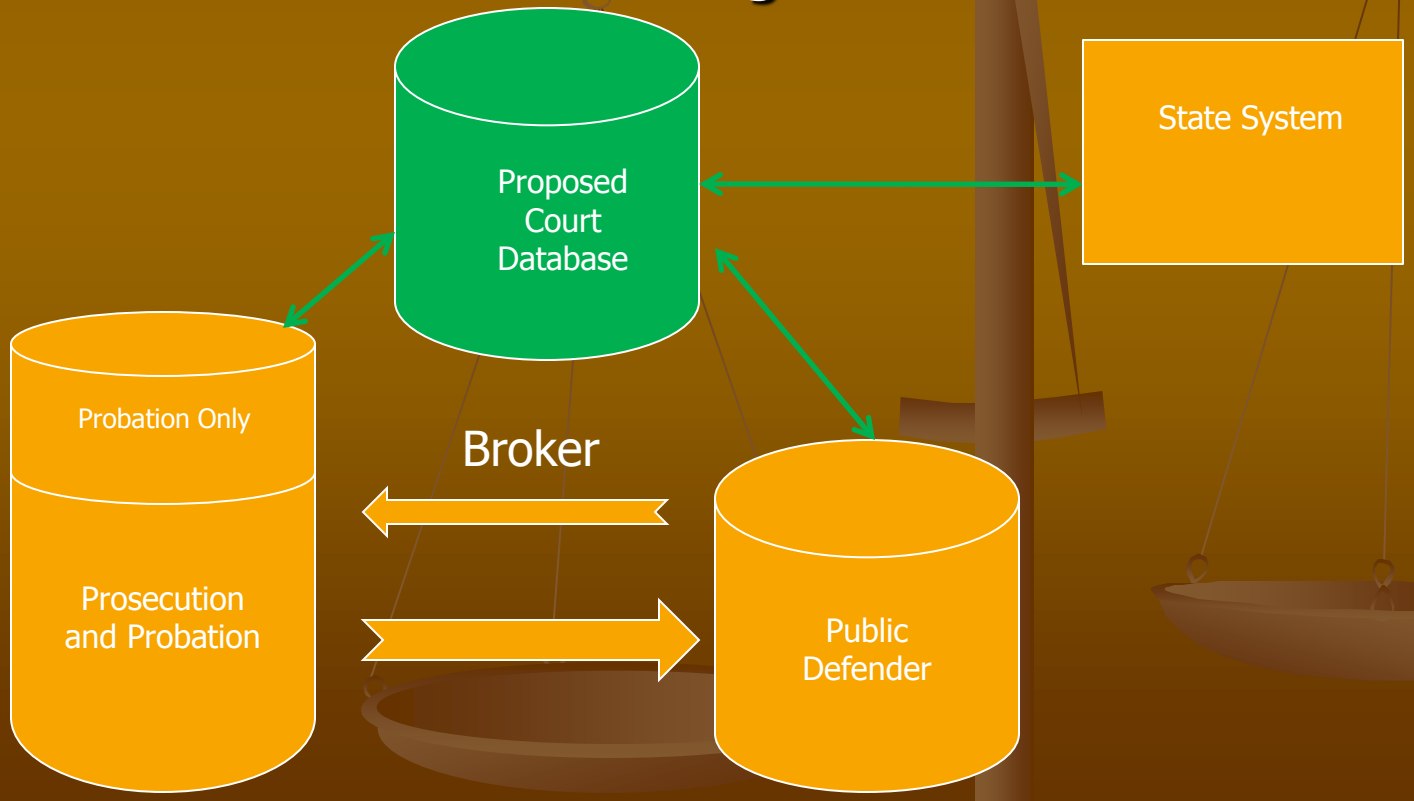
June 24, 2011

JustWare -- Spokane

JustWare Takes On And Solves A Huge Criminal Case Management Problem For The City

JustWare -- Spokane

- The System
  - Two Current (non-green) Databases Are Connected For Selective Information Sharing



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- The Prosecution Cases Inside JustWare
  - 2006 – 13,853
  - 2007 – 14,487
  - 2008 – 15,324
  - 2009 – 11,038
  - 2010 – 11,030
  - Total – 65,732

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- The Names Inside JustWare
  - Include all defendants, victims, witnesses, criminal justice members, and the courts.
  - 51,200 as of May 9, 2011
- The Charges Inside The Pros JustWare
  - 75,037 Criminal Citations (Includes MTO Charges)
- All Available at the touch of a few keys

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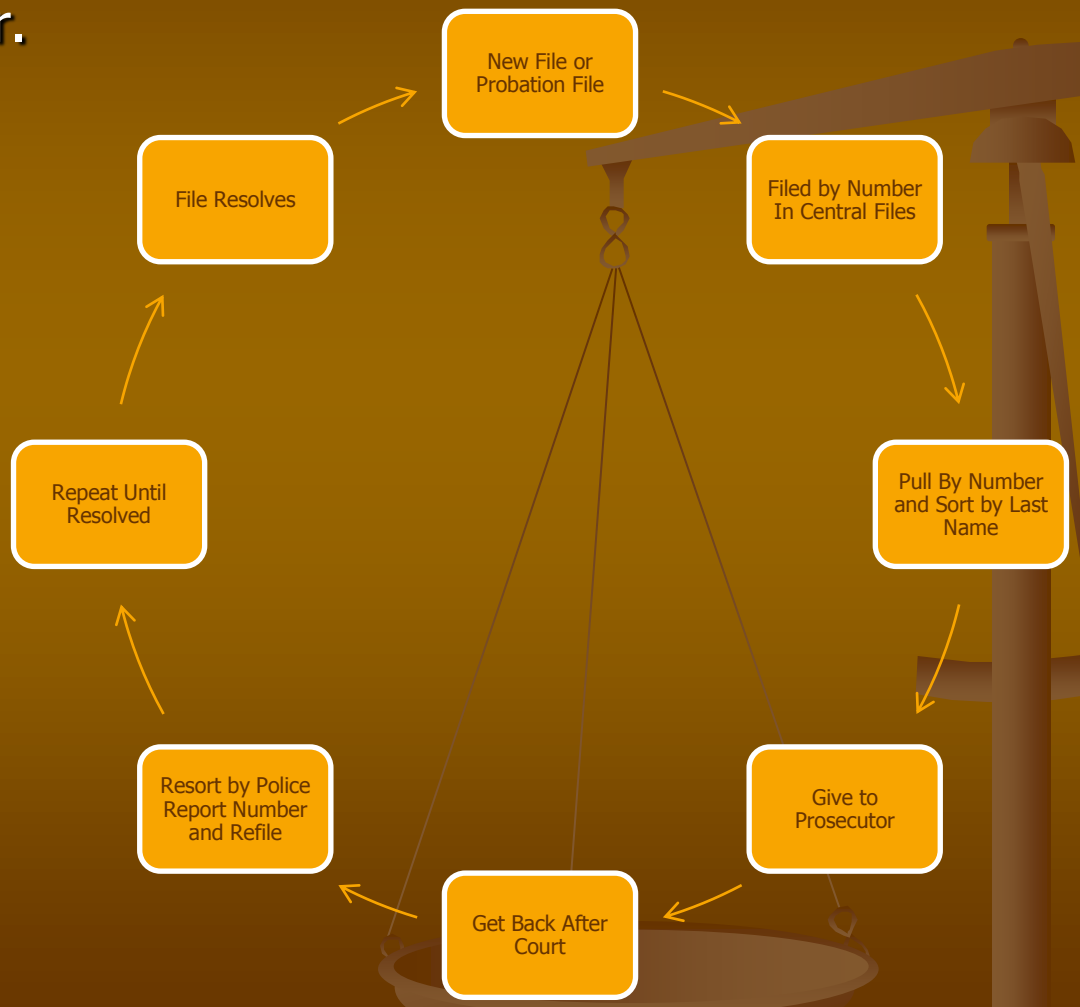
- What clerk-level case management used to look like processing 10-12K cases per year.



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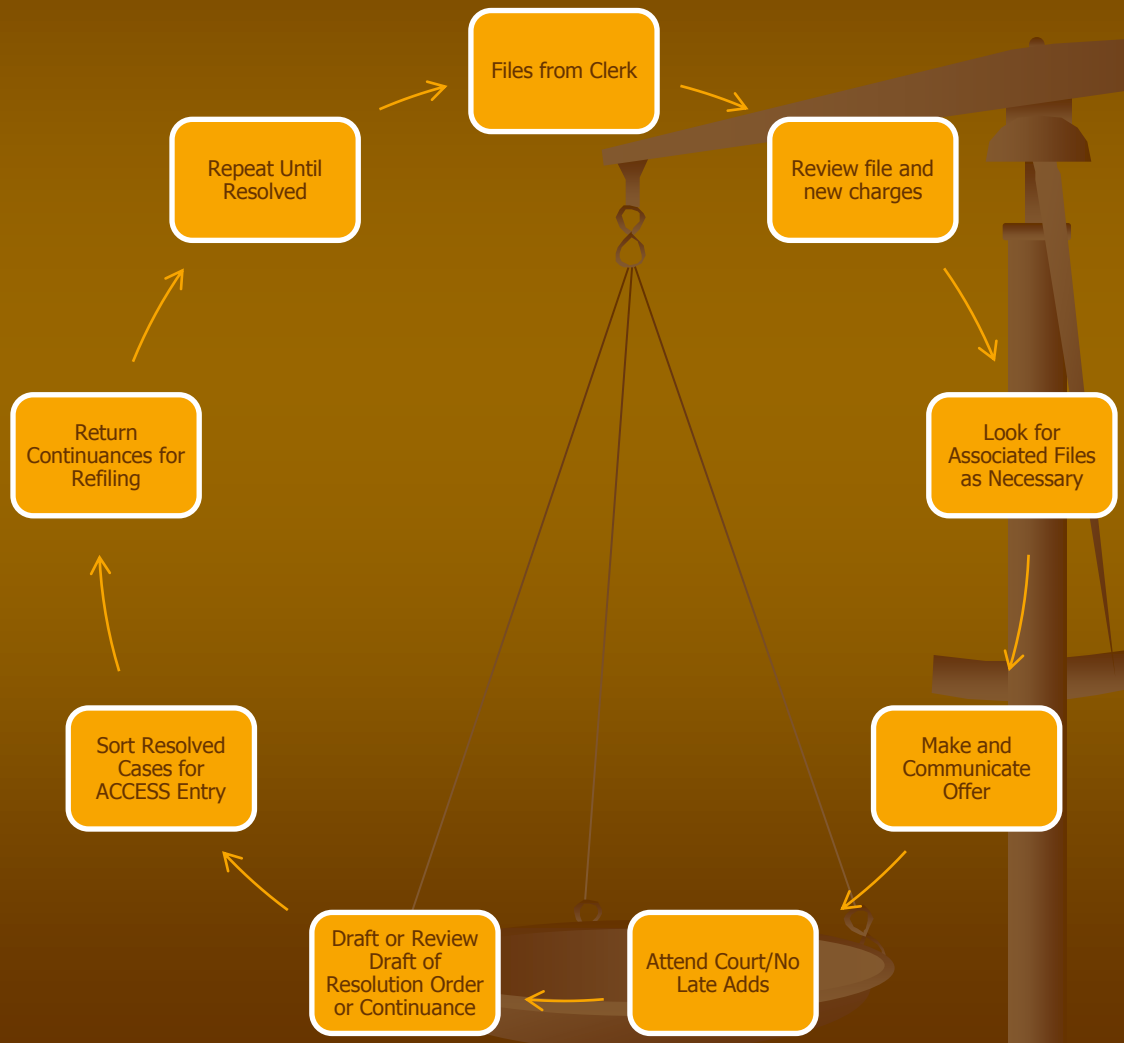
What case management used to look like at the prosecutor level.



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- Bottom Line
  - Tens of touches of each file as it moved back and forth while being resolved
  - Warrants, Late Adds, Short Continuances, Lost Files, Duplicate Files, and etc., all created a controlled (generally) chaos
  - Repetitive work used hours and hours of time
  - Paper by the reams, file folders by the case
  - Storage by the cubic yard

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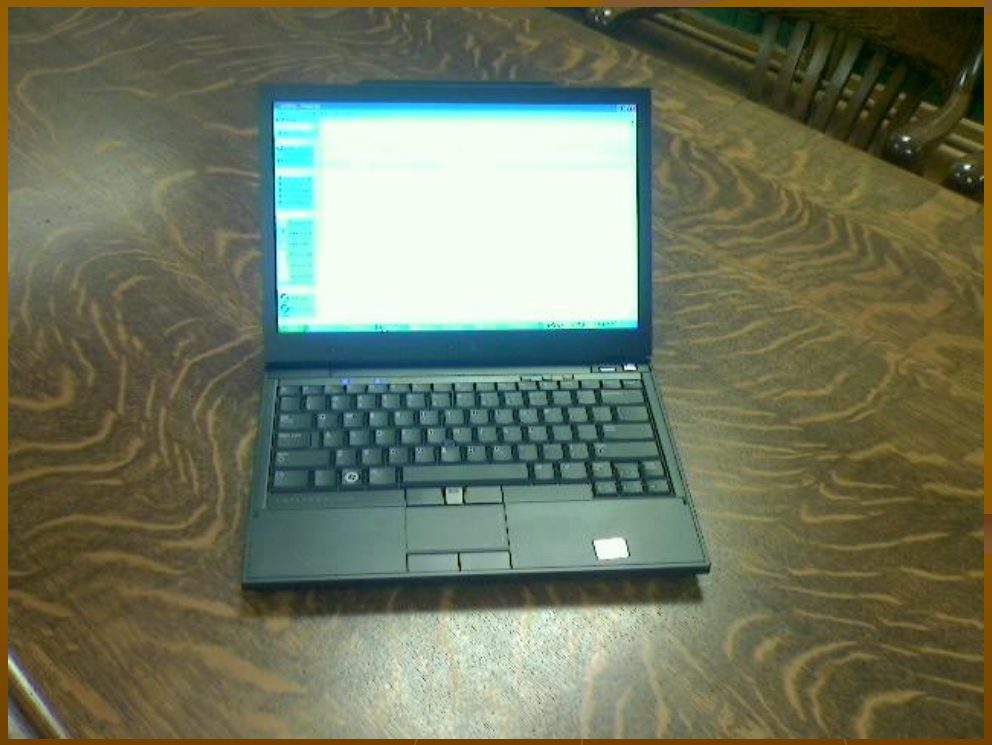
- What case management looks like now:



JustWare -- Spokane

The Prosecutor (on the right) accesses his caseload via a wireless laptop computer while the public defender's caseload is the stack of files just beyond his left hand.

File Reports Search Tools Views Help

Municipal Court Sch... | System Reports | PALINKAS, MICHAEL R... | Young, amy

Name* Bledsoe, Jim A. - 28356 | Agency* City of Spokane, Prosecution | Date 03/08/2010

Municipal Court Schedule

Start Date 3/8/2010 End Date 3/13/2010 View Report

City Prosecutors Office For Spokane
Municipal Court Schedule: 3/8/2010~3/13/2010

Monday	Tuesday	Wed	Thursday	Friday
March 8	March 9	March 10	March 11	March 12
9:00 AM - Annex - Courtroom B	9:00 AM - Annex - Courtroom B	9:00 AM - Annex - Courtroom C	9:00 AM - PSB - Courtroom 5	8:30 AM - Annex - Courtroom B
9:00 AM - Annex - Courtroom A	9:00 AM - Annex - Courtroom A	9:00 AM - Annex - Courtroom B	9:00 AM - Annex - Courtroom A	9:00 AM - PSB - Courtroom 5
9:00 AM - PSB - Courtroom 5	AM - Annex - Courtroom C	9:00 AM - PSB - Courtroom 5	9:00 AM - Annex - Courtroom B	1:30 PM - Annex - Courtroom A
9:13 AM - Annex - Courtroom C	1:30 PM - Annex - Courtroom C	9:00 AM - Annex - Courtroom A	1:30 PM - Annex - Courtroom A	1:35 PM - Annex - Courtroom A
9:15 AM - Annex - Courtroom B	1:35 PM - Annex - Courtroom A	10:00 AM - Annex - Courtroom B	1:30 PM - PSB - Courtroom 5	
9:57 AM - Annex - Courtroom A		1:30 PM - Annex - Courtroom A	1:35 PM - Annex - Courtroom A	
10:30 AM - Video Jail		1:30 PM - Annex - Courtroom B		
1:30 PM - Annex - Courtroom A		1:30 PM - Annex - Courtroom C		
1:30 PM - Annex - Courtroom C		1:35 PM - Annex - Courtroom A		
1:30 PM - Annex - Courtroom B		3:00 PM - Annex - Courtroom A		
1:30 PM - PSB - Courtroom 5				
1:35 PM - Annex - Courtroom A				

Ran 3/8/2010 10:39:22 AM

Retrieved Municipal Court Schedule

JustWare -- Spokane

Currently, the prosecution manages its caseload via a report called the MUNICIPAL COURT SCHEDULE. Every court criminal docket for the week of March 8-March 12, 2010 is summarized here. Clicking on the indicated docket takes us to the next view.

File Reports Search Tools Views Help

Municipal Court Sch... | System Reports | PALINKAS, MICHAEL R... | Young, amy

Name* Bledsoe, Jim A. - 28356 | Date 03/08/2010

Municipal Court Schedule

Municipal Court Cases Calendar

For Annex - Courtroom B on 3/8/2010

Pretrial Conference - 9:00 AM
B83889 SANCE -- ACTS/ACTIVITIES/CONDITIONS
Case Type: Misdemeanor Case
Involved Persons

Pretrial Conference - 9:00 AM
9Y6129719 PANTOJA, AARON S ~ DWLS 3RD DEGREE
Case Type: Misdemeanor Case Status: Open
Involved Persons

Pretrial Conference - 9:00 AM
9Y6345280 PANTOJA, AARON S ~ DWLS 3RD DEGREE
Case Type: Misdemeanor Case Status: Open
Involved Persons

Pretrial Conference - 9:00 AM
N4732 PARKER, KAYLEIGH ANN ~ DWLS 3RD DEGREE
Case Type: Misdemeanor Case Status: Open
Involved Persons

Pretrial Conference - 9:00 AM
B70243 PARKER, MELVIN C ~ NUISANCE -- LAND VIOLATIONS OF PERSONAL/REAL PROPERTY
Case Type: Misdemeanor Case Status: Open
Involved Persons

Pretrial Conference - 9:00 AM
B70245 PARKER, MELVIN C ~ NUISANCE -- LAND VIOLATIONS OF PERSONAL/REAL PROPERTY
Case Type: Misdemeanor Case Status: Open
Involved Persons

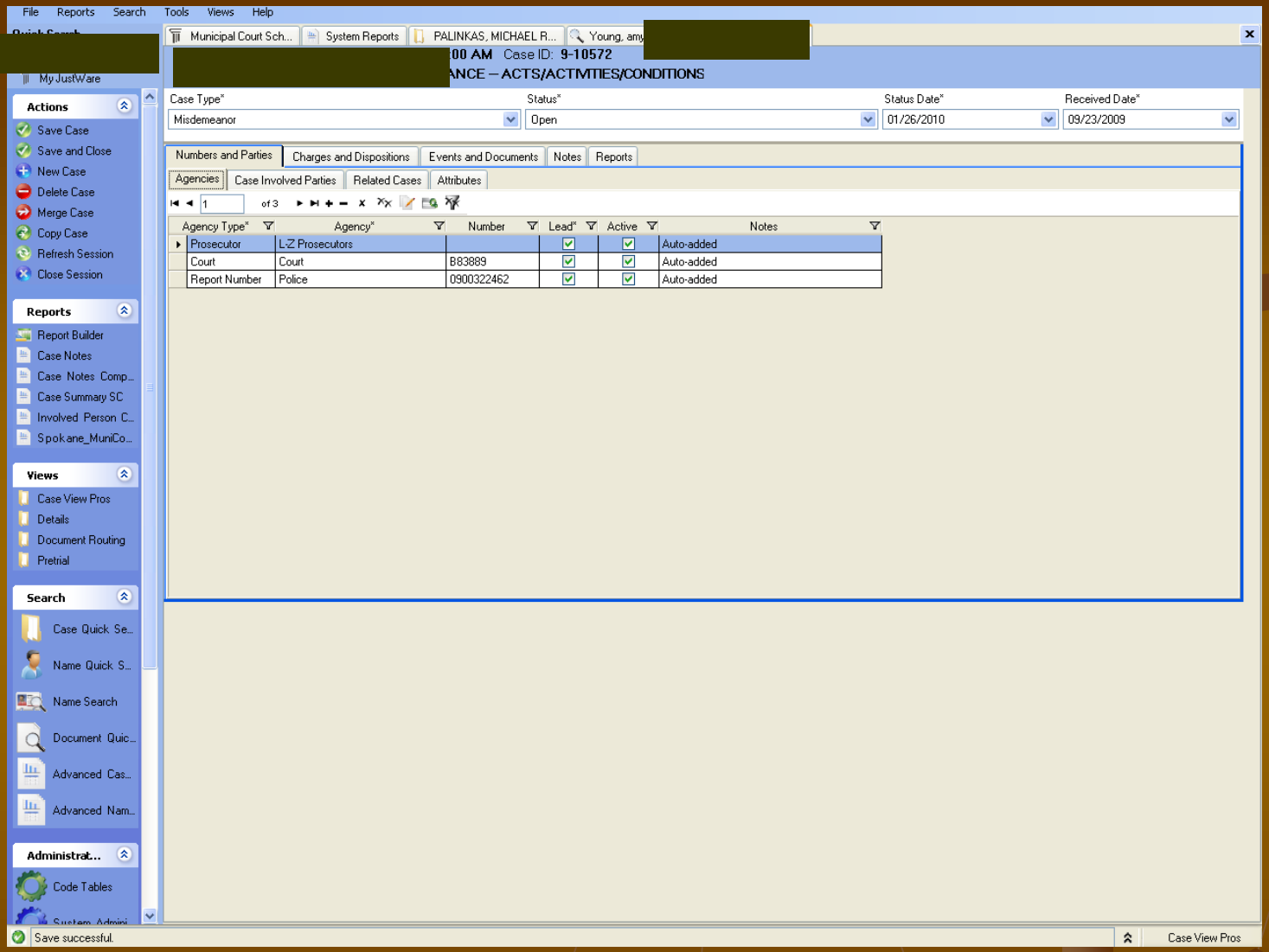
1

2

Retrieved Municipal Court Schedule

JustWare -- Spokane

Although one of our largest Alpha-split dockets, this actual 88 case Pretrial Docket lineup is one click away from the Municipal Court Schedule. Clicking on this case takes us to our next view.



JustWare -- Spokane

Another click opens the case itself which is organized into tabs making the selection of more detailed information by subject matter easy and quick.

File Reports Search Tools Views Help

Municipal Court Sch... | System Reports | PALINKAS, MICHAEL R... | Young, amy [redacted]

[redacted] Misdemeanor Open 1/26/2010 12:00:00 AM Case ID: 9-10572 C[redacted]

My JustWare [redacted]ANCE – ACTS/ACTIVITIES/CONDITIONS

Actions
- Save Case
- Save and Close
- New Case
- Delete Case
- Merge Case
- Copy Case
- Refresh Session
- Close Session

Reports
- Report Builder
- Case Notes
- Case Notes Comp...
- Case Summary SC
- Involved Person C...
- Spokane_MuniCo...

Views
- Case View Pros
- Details
- Document Routing
- Pretrial

Search
- Case Quick Se...
- Name Quick S...
- Name Search
- Document Quic...
- Advanced Cas...
- Advanced Nam...

Administrat...
- Code Tables
- System Admin...

Case Type	Status*	Status Date*	Received Date*
Misdemeanor	Open	01/26/2010	09/23/2009

Numbers and Parties | Charges and Dispositions | Events and Documents | Notes | Reports

Agencies | Case Involved Parties | Related Cases | Attributes

1 of 5

Agency	Involvement*	Name*	Active	Arrest Date	Notes	Active Date	Inactive Date
Court	Judge	Szambelan, Michelle D. - 22206	☑			09/23/2009	
L-Z Prosecutors	Ex-Prosecutor	Papini, Adam - 28241	☐			09/23/2009	03/01/2010
L-Z Prosecutors	Prosecutor	Smithson, Lynden P. - 28865	☑			03/01/2010	
Police	Police Officer	PRIM, MICAH	☑			09/23/2009	
[redacted]	Defendant	[redacted]	☑	09/21/2009		09/23/2009	

Save successful. Case View Pros

JustWare -- Spokane

Here, for instance, are all associated parties to the case including the judge, the police, the prosecution, and the defendant. Note also that JW tracks reassignment of personnel no longer on the case.

File Reports Search Tools Views Help

Municipal Court Sch... | System Reports | PALINKAS, MICHAEL R... | Young, amy [redacted]

[redacted] 0:00 AM Case ID: 9-10572 [redacted] ANCE – ACTS/ACTIVITIES/CONDITIONS

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Case Type*	Status*	Status Date*	Received Date*
Misdemeanor	Open	01/26/2010	09/23/2009

Numbers and Parties | Charges and Dispositions | Events and Documents | Notes | Reports

Charge

#	Statute*	[redacted]	Notes	tatute Categor
1	SMC 10.08.030.A ~ NUISANCE -- ACTS/ACTIVITIES/CONDITIONS	[redacted]		SIMPLE

Location | Intoxicants | Charge History

#	Charge	[redacted]	Jurisdiction (County and State)	Notes
1	1 -- SMC 10.08.030.A ~ NUISANCE -- ACTS/ACTIVITIES/CONDITIONS	[redacted]	Spokane, Spokane, Washington	

Judgment | Sentence | Credit/Suspend | Condition

[redacted]	Charge*	Dispo	Dispo Date
[redacted]	1 -- SMC 10.08.030.A ~ NUISANCE -- ACTS/ACTIVITIES/CO	Plead Guilty	

Save successful. | Case View Pros

JustWare -- Spokane

Here, the charges, where they occurred and, in this case, the desired outcome can be quickly seen.

File Reports Search Tools Views Help

Municipal Court Sch... | System Reports | PALINKAS, MICHAEL R... | Young, amy

Misdemeanor Open 1/26/2010 12:00:00 AM Case ID: 9-10572

SANCE – ACTS/ACTIVITIES/CONDITIONS

My JustWare

Actions: Save Case, Save and Close, New Case, Delete Case, Merge Case, Copy Case, Refresh Session, Close Session

Reports: Report Builder, Case Notes, Case Notes Comp..., Case Summary SC, Involved Person C..., Spokane_MuniCo...

Views: Case View Pros, Details, Document Routing, Pretrial

Search: Case Quick Se..., Name Quick S..., Name Search, Document Quic..., Advanced Cas..., Advanced Nam...

Administrat...: Code Tables, System Admini...

Case Type	Status*	Status Date*	Received Date*
Misdemeanor	Open	01/26/2010	09/23/2009

Numbers and Parties | Charges and Dispositions | Events and Documents | Notes | Reports

Events | Filing Cabinet | Case Correspondence

1 of 7

Type*	Location	Start*	Notes	Docket Instance	Status
Pretrial Conference	Annex - Courtroom B	03/08/2010 09:00 AM	fta		
First Appearance	Video Jail	01/26/2010 10:30 AM	OR RELEASE (MM)		
Pretrial Conference	Annex - Courtroom B	12/07/2009 09:00 AM	bw $500		
Bench Warrant Recall	Annex - Courtroom A	11/05/2009 01:35 PM			
Warrant Fest 10. 29 30.09		10/30/2009 02:37 PM	recalled.		
Pretrial Conference	Annex - Courtroom B	10/26/2009 09:00 AM	bw $100		
First Appearance	Video Jail	09/22/2009 10:30 AM	NG, PC, O/R over city obj., COR: NCLV		

Event Involved People | Document Involved People | Correspondence Involved People

0 of 0

Involved Person*	Notes	Remind Prior To Event	Email	Pop-up	Flag

Save successful. | Case View Pros

JustWare -- Spokane

This tab reflects the case history as it has moved though the system and various hearings. The history includes, in this case, a warrant on which a $500 bond was required.

File Reports Search Tools Views Help

Municipal Court Sch... | System Reports | PALINKAS, MICHAEL R... | Young, amy [redacted]

Misdemeanor Open 1/26/2010 12:00:00 AM Case ID: 9-10572 [redacted]

[redacted] SANCE – ACTS/ACTIVITIES/CONDITIONS

My JustWare

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Case Type	Status*	Status Date*	Received Date*
Misdemeanor	Open	01/26/2010	09/23/2009

Numbers and Parties | Charges and Dispositions | Events and Documents | Notes | Reports

Events | Filing Cabinet | Case Correspondence

1 of 3

Document Type*	[redacted]	Document Status	File Size
Police Report	[redacted]		284 Kb
Facesheet	Facesheet.rtf		140 Kb
Label Prosecutor	Label Prosecutor.rtf		37 Kb

Event Involved People | Document Involved People | Correspondence Involved People

0 of 0

Involved Person*	Notes	Remind Prior To Event	Email	Pop-up	Flag

Save successful. Case View Pros

JustWare -- Spokane

The filing cabinet is extremely flexible. If the information can be reduced to electronic means it can be stored, viewed, and transmitted from the filing cabinet.

File Reports Search Tools Views Help

Municipal Court Sch... | System Reports | PALINKAS, MICHAEL R... | Young, amy [redacted]

[redacted]

My JustWare

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Case Type	Status*	Status Date*	Received Date*
Misdemeanor	Open	01/26/2010	09/23/2009

Numbers and Parties | Charges and Dispositions | Events and Documents | Notes | Reports

Events | Filing Cabinet* | Case Correspondence

4 of 4

Document Type*	[redacted]	Document Status	File Size
Police Report			284 Kb
Facesheet	Facesheet.rtf		140 Kb
Label Prosecutor	Label Prosecutor.rtf		37 Kb

- Return to Court Summons
- Scheduling Order
- Sent to Public Defender
- Show Cause Recommendation
- SOC - General with Fee
- SOC -- Relicensing
- Statement on Plea of Guilty
- Subpoena -- BAC Technician

Event Involved People | Document Involved People | Correspondence Involved People

0 of 0

Involved Person*	Notes	Remind Prior To Event	Email	Pop-up	Flag

Filing Cabinet Row Added | Case View Pros

JustWare -- Spokane

Additionally, the filing cabinet is filled with all means of documents necessary to resolve or try the case. Each one can be merged with information from the case itself resulting in rapid production.

IN THE MUNICIPAL COURT OF SPOKANE
COUNTY OF SPOKANE
STATE OF WASHINGTON

CITY OF SPOKANE, Plaintiff, vs. [redacted] Defendant.	No: [redacted] **STIPULATED ORDER OF CONTINUANCE** [redacted]

I. MOTION

COMES NOW the parties and hereby move the Court to continue the above captioned cause for a period of 12/24 months or until _____, then and there to be dismissed if the Defendant has complied with the conditions set forth below.

II. FINDING

After reviewing the case record, the Defendant's prior criminal history, and the basis for the motion, the court finds that the parties have agreed, and the Defendant, by his/her signature, consents to the continuance contained in the motion section of this order, and waives any speedy trial claims the Defendant would otherwise have been entitled to assert due to such delay, and that such disposition is appropriate.

The Defendant understands that he/she has the right to a trial by jury unless he/she waives the right to a jury trial. The Defendant hereby waives his/her right to jury trial and requests that his/her innocence or guilt be decided by a judge.

The Defendant wishes to submit the case on the record. The Defendant understands that this means that if a judge finds the Defendant is in breach of this agreement, the judge will read the police reports only and will review any other materials submitted by the prosecuting authority, and based solely upon that evidence, the judge will decide the Defendant's innocence or guilt pertaining to the crime(s) charged herein.

Stephen J. Hallstrom

JustWare -- Spokane

Here a Stipulated Order of Continuance was generated for this defendant on this case in less than 15 seconds. All that remains is to set a couple of dates, sign it and file it.

IN THE MUNICIPAL COURT OF SPOKANE
COUNTY OF SPOKANE
STATE OF WASHINGTON

CITY OF SPOKANE, Plaintiff, vs. [redacted] Defendant.	No: [redacted] **PLAINTIFF'S PROPOSED INSTRUCTIONS TO THE JURY**

Comes now the Plaintiff, City of Spokane, by its undersigned attorneys, and respectfully proposes that the Court instruct the jury in writing as follows:

Stephen J. Hallstrom
City Prosecutor

By:_____
Lynden P. Smithson
Assistant City Prosecutor

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Here, these jury instructions were likewise created with little to no editing are ready for the trial.

JustWare -- Spokane

- Bottom Line
  - Work effort -- clerk and attorney is improved
  - Work effort is standardized and efficient
  - Any case is a click away
  - Document creation is a snap
  - Reporting and Statistics Greatly Improved
  - And on and on

JustWare -- Spokane

And there you have it!

Questions??

Jim Bledsoe can be contacted at the Spokane City Attorney's Office 509-625-6225, 808 West Spokane Falls Blvd, Rm 550 Fifth Floor, Spokane Falls Blvd, Spokane, Washington 99201.